



CALIFORNIA YOUTH CONNECTION
Conference Facilitation Team
2015 FACILITATOR APPLICATION



OVERVIEW

California Youth Connection (CYC) provides the opportunity for members to gain facilitation skills and apply them by becoming facilitators at our **two** annual conferences, Day at the Capital and Summer Leadership and Policy Conference. Please read this application thoroughly and answer all questions under the application portion. Make sure you are qualified to be a facilitator (see qualifications below) before you submit this application. **Facilitator applications are due Friday, December 5, 2014.** All applicants will be notified by **Friday, December 19, 2014.**

WHAT IS THE SUMMER LEADERSHIP and POLICY CONFERENCE?

The Summer Leadership and Policy Conference is a four day long conference where CYC youth facilitators train CYC members in leadership skills, including community organizing and facilitation.

WHAT IS Day at the Capitol?

Each year, CYC holds an advocacy and empowerment event called Day at the Capitol (DAC) Conference! At Day at the Capitol youth are trained on the legislative process and have the opportunity to meet with members of the legislature to discuss their ideas for improving the foster care system.

WHAT IS T4T?

CYC offers training for trainers (T4T) to help prepare facilitators lead workshops at the CYC conferences. At the T4T, CYC staff train the group on facilitation skills (how to lead a group in a discussion, communication skills, how to write flipcharts, etc), teach the future trainees on our training curriculum (or manual) to run during their workshops, and show members new techniques to build leadership skills.



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QUALIFICATIONS

YOU MUST BE ATTENDING BOTH DAC AND SLPC CONFERENCES WITH YOUR CHAPTER & YOU MUST ATTEND THE ENTIRE CONFERENCE!!! This means that the chapter must approve you to attend to the upcoming conference. The chapter will be responsible for fully funding your travel to the conference, lodging at the conference, and registration for the conference (includes meals). The **2015 Day at The Capitol** is scheduled to occur **Friday, February 7th through Monday, February 9th** at **The Holiday Inn, in Sacramento, Ca.**

YOU MUST ALSO ATTEND the Training for Trainers (T4T) to help prepare you to be a facilitator at the conference. This training will occur **Friday, January 23rd through Sunday, January 25th** in the Bay Area. (All costs and travel will be paid for by the CYC Statewide Office for T4T).

WHAT IS A FACILITATOR?

The workshops at the upcoming conference train our youth members on a combination of leadership skills and CYC's selected policy focus. Below you will find a few key roles facilitators play in preparing our members to present:

- A facilitator is somewhat like a teacher and assists their group in learning.
- Helps our members to understand what the common goals are in their workshops.
- Prepares members by educating them about the issues they will discuss.
- Uses different skills and techniques to help members brainstorm their ideas.

A facilitator:

- is able to stay on task
- is friendly
- is enthusiastic
- arrives on time
- is committed to the cause
- has a desire to learn
- is helpful
- is motivated
- knows when to ask for assistance
- is confident
- is mature
- is passionate



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FACILITATOR APPLICATION

FULL LEGAL NAME: _____ DATE OF BIRTH: _____

CHAPTER: _____ PHONE #'S: _____

EMAIL: _____

MAILING ADDRESS: _____

1. Have you received approval from your CYC chapter to be a facilitator at the upcoming conference? This means you will be attending the conference with your chapter; your chapter will be paying for your travel & registration fees for the conference. Please have your chapter chair and one supporter will be attending the conference fill out the section below.

CHAPTER CHAIR

Yes, our chapter has approved the person above to become a facilitator for the upcoming conference. (Check Box)

Chapter Chair: X _____ X _____ X _____
(Please Print) (Signature) (Date)

CHAPTER SUPPORTER

Yes, I approve the person named above to become a facilitator for the upcoming conference. (Check Box)

Supporter: X _____ X _____ X _____
(Please Print) (Signature) (Date)

2. Have you attended a CYC conference before?



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3. Have you ever facilitated at a CYC conference before? Which one? If you have not, please list any activities/leadership skills you have that would help you facilitate at this conference.

4. If you are still in foster care, have you notified your foster parent/guardian of your intent to facilitate at this conference and informed them of both the T4T & conference dates. If no, please explain. If yes, please have your care provider sign and date.

Care Provider: X _____ X _____ X _____
(Please Print) (Signature) (Date)

Care Provider Contact Information Phone number: _____

5. Are you a part of the Youth Training Project (YTP)? Circle one Y/N

6. Please check all dates you can attend a T4T in the Bay Area. (All housing, meals and travel will be paid by the statewide office.)

I can attend Friday, January 23rd through Sunday, January 25^t

PLEASE EMAIL THIS FORM TO SOPHIA HERMAN at sophia@calyouthconn.org
If you have any questions please call Sophia at 415-857-9887.

Check with Chapter for approval. Make sure chapter approves member becoming a facilitator and ensure member will be attending the conference with their chapter (registration & travel costs will be covered by chapter). Check box if approved by chapter.

Contact facilitator and notify them of their application outcome.

Approved: _____ Denied: _____ (check one)