Dependent

Orangewood FOUNDATION
Foster and Community Youth Services

DEPENDENT GRANT
GUIDELINES & INSTRUCTIONS

Orangewood Foundation's Dependent Grants of up to **$250** per fiscal year (July 1st – June 30th) provide financial assistance for current Orange County, CA, foster youth to support camperships, yearbooks, school pictures, prom/formal dances, graduation expenses, extracurricular activities (school/sports), bicycle for school/work transportation, etc. For those who are prepared to get their driver license, up to an additional **$300** may be available for driving school as a reimbursement upon proof of completion of driving school and proof of a state issued driver license. Submitting an application does not guarantee funding. Not all applicants are eligible. Along with the Grant application, eligibility must be verified.

ELIGIBILITY GUIDELINES:

In order to be eligible for a Dependent Foster Youth Grant, applicants must meet the following criteria:

- Currently declared a dependent of Orange County, CA and either in out-of-home placement or residing with biological parents (verified through the Orange County Social Services Agency and/or a Dependency Verification/Ward of the Court letter).
- Between the age of 0 up to 18. Foster youth who are 18 or older, but who are still dependents may qualify for Dependent Foster Youth Grants. **AB12 Non-Minor Dependents (NMD) see Independent Living Grant Guidelines.**
- Orange County 602 Probation youth in out-of-home placement who are ILP eligible.

APPLICATION PROCESS:

1. **Application Submission:** Submit a new Dependent Grant application (required each fiscal year, July 1st - June 30th). Application may be submitted anytime during the year, but no later than **June 1st**. Otherwise, the application will apply to the following fiscal year. Application may be hand-delivered, mailed, faxed, or emailed. The Dependent Foster Youth Grant application can be found at www.orangewood4you.org/childrens-trust-fund and by clicking the Scholarships and Grants icon.
2. **Application Approval/Denial:** Applications will be reviewed on a first-come, first-serve basis and funding is approved at the discretion of the grant Program. Funding is not guaranteed. Staff will contact applicants to inform them of receipt of application, application status, and timeline for grant disbursements.
3. **Higher Education Orientation:** High school juniors/seniors may be asked to attend an orientation with an Advisor to learn about Independent Living Grant, higher education opportunities and the Higher Education Scholarship.

FUNDING INSTRUCTIONS:

Commonly Funded Items:

- School (basic supplies/books/pictures/school ID/yearbook/graduation announcements, cap and gown/P.E. clothes/tickets for prom and other formal dances/testing/fieldtrips/tutoring/etc.)
- Organized Extracurricular Activities (school and/or after-school sports, clubs, lessons, events, etc.)
- Work/Training (clothing, tools, training, certificate, etc.)
- Bicycle, Helmet, & Lock for School/Work Transportation
- Camperships
- Medical/Dental/Vision Expenses (special circumstances)
- Counseling (special circumstances)
- Bus Pass (if not ILP eligible)
- State Identification/Driver License
- Driver's Education (see guidelines for details)

Information Needed for Requests - Generally, an initial request is completed within the application. However, subsequent requests can be hand-delivered, mailed, faxed, or emailed to the Program Assistant with the following information:

- First Name, Middle Initial, Last Name
- Date of Birth
- Phone Number
- Mailing Address
- Email Address
- Name of Person or Vendor for Check Request (Please confirm that vendor accepts checks from Orangewood Foundation)
- Amount of Check Request
- Purpose of Request (Ex. extracurricular activity (sport), school dance, graduation expenses, etc.)
- Indicate if you wish to pick up your check at Orangewood Foundation or have it mailed to you or another person or vendor. If you want a check mailed directly to another person or vendor be sure to provide the person's/vendor's mailing address

Submit a Request - There are 2 types of requests included below (after a dependent foster youth grant application has been submitted and approved):

1. **Check Request for Vendor:** To request a check for a specific vendor, contact the Program Assistant and provide the **Information Needed for Requests** (see instructions above). Also, present proper documentation with vendor name, vendor address, description of item or service, and cost of item or service. (I.e. invoice or flyer)
2. **Check Request for Reimbursement:** To request a check for reimbursement, contact the Program Assistant and provide the **Information Needed for Requests** (see instructions above). Receipts are required for reimbursements and they must be submitted within 6 months of purchase and within the current funding period (July 1st – June 30th). Please include the name and address of the person to be reimbursed.

Additional Funding Information:

- **Alternative Sources of Funding:** Alternatives may need to be considered before grant funds are expended.
- **Previous Year Funding:** The annual fiscal year funding period is from July 1st to June 30th. All grants expire each year on June 30th. **Funding does not roll over into the next funding period.**
- **Driver's Education:** Dependent Grant recipients may qualify for driver's education funding up to an additional $300 if they have not received Orangewood Foundation grant funding in the past and don't currently have a driver license. Driver's education funding will be offered as a reimbursement to eligible youth with proof of completing driver's education, receipt with price of driver's education and proof of their state issued driver license.

CONTACT US:

The Dependent Grant application and supporting documents may be sent to **Orangewood Foundation/Attn: Program Assistant**. For questions please contact the Program Assistant.

- Orangewood Foundation Address: 1575 E. 17th St., Santa Ana, CA, 92705
- Orangewood Foundation Website: www.orangewoodfoundation.org
- Orangewood Youth Website: www.orangewood4you.org
- Program Assistant/Amy Flaxman: O(714) 619-0240 / F(714) 796-2140 aflaxman@orangewoodfoundation.org